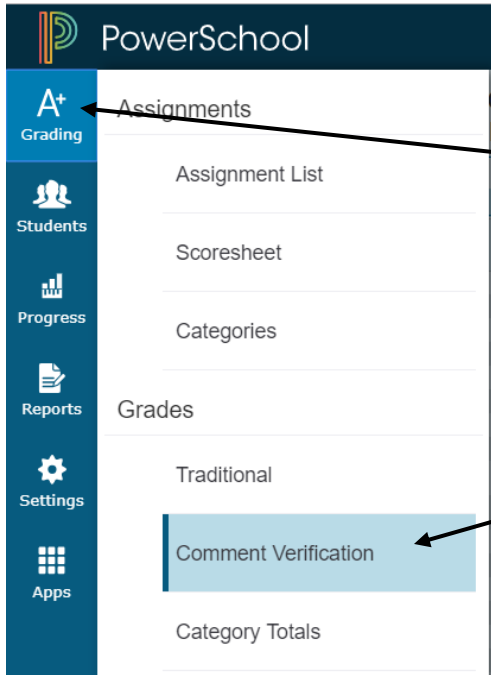


Posting Grades in PowerTeacher Pro Tips



1. Click on the A+ (Grading) Tab

2. Select Comment Verification

4. Click on the Grade or Comment Column to access the key pad on the right

3. Make sure you are in the correct Reporting

5. To add comments, click the comment tab and click the comment bank to get the list of BCS approved comments

The screenshot shows the PowerSchool Grading interface. The main window displays a table of student grades for '4(A-E) 6(D) Foundations of NC Math 1' in 'Q1'. The table has columns for 'STUDENT', 'Q1', and 'COMMENT'. A floating keypad is open on the right side of the screen, showing a numeric keypad and various status options like 'Missing', 'Collected', 'Late', 'Incomplete', 'Exempt', and 'Absent'. The keypad currently shows '63' in the input field and a '%' symbol next to it. The 'Final Grade Status' button is visible at the bottom of the main window.

STUDENT (19)	Q1	COMMENT
1. Alligood, Kendall	63 63%	
2. Cariaga, Leanya	84 84%	
3. Carter, David	72 72%	
4. Coffield, Kenjray	78 78%	
5. Commander, Bentley	44 44%	
6. Coward, Christina	82 82%	
7. Darden, James	80 80%	
8. Grimes, Ramez	37 37%	
9. Harris-Yarrell, Sincere	79 79%	
10. Johnson, Jayshawna	92 92%	
11. Ketner, Jordan	70 70%	
12. Lodge, Jalilah	69 69%	
13. Millan, Nicandra	75 75%	
14. Mizell, Jade	57 57%	
15. Moore, Levi	66 66%	
16. Spencer, Daisha	69 69%	
17. Talkington, Tyra	97 97%	
18. Tatum, Ke'Rique	65 65%	
19. Wilkins, Zhakirah	83 83%	

6. To do a Manual Override of Grades You MUST CHANGE BOTH to the grade that you are giving Grade & Percent must match

No Grade Lower than 60 for 1st Marking Period

7. Click the Final Grades Status to open up a new window

Q1 Final Grade Status



Q1 Final Grades are Complete

Comment

Characters Left: 200

Save

8. Check the box in the top right and click save to finish grades