

CONSENT TO PERFORM CRIMINAL HISTORY/BACKGROUND CHECK

Please print legibly

First Name _____ Middle Name _____ Last Name _____

Street address _____ City _____ State _____ Zip Code _____

Maiden name(s) or other name used in any other records _____

*Date of Birth (MM/DD/YYYY) _____ *Gender _____

*Social Security Number _____ *Race _____

Driver's License State of Issue _____ DL Number _____

***Required information, to be used for criminal history checks**

I, _____, am an applicant for employment/volunteerism with Beaufort County Schools and have been advised that as a part of the application process, the district conducts criminal history background checks. I do hereby consent to the district use of any information provided during the application process in performing the criminal history checks. The district has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment/volunteerism. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the district. Under the Fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address and telephone number of the reporting agency as well as the nature, substance and source of all information.

The following are my responses to questions about my criminal history (if any).

ALERT: With the exception of minor traffic offenses or infractions, it is imperative that you list any and all convictions for any offenses, including but not limited to: DWI, underage possession of alcohol, assault, worthless check, or any other offenses. It is imperative that you list any offenses for which you have been convicted, plead guilty or no contest to, or received a prayer for judgment, or received "deferred prosecution" which is not yet finalized or expunged.

Failure to disclose any of the above could result in denial of approval.

1. ___ YES ___ NO Have you ever been convicted or entered a plea guilty or *nolo contendere* (no contest) to any criminal offense other than a minor violation (such as speeding). If yes, please provide details below.

State: _____ County: _____ Date of Offense: _____

Details of conviction: _____

2. ___ YES ___ NO Have you ever received deferred adjudication/prosecution or similar disposition that was not completed and resulted in a conviction for any federal, state or municipal offense (other than an offense for which all records pertaining to the offense have been expunged)? If yes, please provide details below.

State: _____ County: _____ Date of Offense: _____

Details of offense: _____

3. ___ YES ___ NO Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? If yes, please provide details below.

Country: _____ City: _____ Date of Offense: _____

Details of conviction: _____

4. ___ YES ___ NO As of the date of this consent form, do you have any pending criminal charges against you OR are you in a deferred prosecution or drug diversion program? If yes, please provide details below.

State: _____ County: _____ Date of Criminal Charge: _____

Details of pending charges: _____

This section is to be used to list all counties and states of residence since high school graduation or age 18.

City/Town

County

State

I hereby certify that all information provided in this consent form is true, correct and complete. If any information proves to be incorrect or incomplete, I understand that grounds for cancelling of any and all offers of employment/volunteerism will exit and I will be dismissed, if hired, at the discretion of the district. Furthermore, I authorize the Beaufort County Board of Education to make an investigation of my personal employment history; to conduct a criminal records check, which may include confirmation by fingerprint identification; and my previous employer(s) to provide all information which they may have regarding my past employment. I release the Beaufort County Board of Education and all previous employer(s) of any potential liability resulting from the release of information and of any potential liability. I understand that a consumer report or an investigative consumer report (hereinafter referred to as "Report") may be procured at any time during my candidacy for employment and/or during my employment, contract or volunteer work. I understand the Report may include information as to my character, work habits, performance, and experience, along with reasons for termination of past employment. I understand that as directed by Company policy, information may be obtained from public and private sources and may include information related to: social security number verification, criminal records, credit history, driver/motor vehicle records, employment, education, credentials and personal references. I also understand that the information I provide regarding my sex, race and date of birth will be used for the sole purpose of gathering the above mentioned information correctly, and will not be used to discriminate against me in violation of any law.

Signed this _____ day of _____, 20 _____

Applicant (Print Name) _____

Applicant's Signature _____ Date: _____