

RESPONSIBLE USE OF TECHNOLOGY AND INTERNET SAFETY

Exhibit Code: 3225/4312/7320-E1

BCS Staff Responsible Use of Technology and Internet Safety Agreement

Employee Name (please print): _____

I understand that BCS network access and use of BCS technology is a privilege. As such, I agree by my signature below to abide by all such policies and procedures as adopted by Beaufort County Schools in addition to the following:

1. I understand that intentionally or negligently disseminating or distributing personally identifiable student Information in violation of FERPA (the Family Educational Rights and Privacy Act of 1974, as amended) will be subject to restriction/suspension of my network privileges and further disciplinary action.
2. Beaufort County Schools has the right to review any material stored on any system (including voicemail) provided by the school system and to edit and remove any material. I hereby waive any right, which I may otherwise have in and to such material.
3. In consideration for using the BCS Network and having access to public networks, I hereby relieve Beaufort County Schools and its officers, employees, and agents from any claims and damages arising from my use of or my inability to use the BCS Network. I understand that it is my personal responsibility to make backup copies of files that are important to my job.
4. I understand that any violation of the Beaufort County Schools Responsible Use of Technology and Internet Safety Policy is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and disciplinary action taken.
5. I understand that I am responsible for all activity performed under my BCS Network account and ensure that my account information will be secured.
6. I understand that Network access is intended for educational purposes. I recognize it is impossible for Beaufort County Schools to restrict access to all controversial materials, and I will not hold BCS responsible for materials accessed on the network.
7. I also understand it is my responsibility to ensure that students under my charge have a signed BCS Responsible Use of Technology and Internet Safety Agreement on file before I allow student access to the Internet and other network resources; and that I teach, model and reinforce responsible use of technology and online safety practices when working with students.

8. I understand and welcome the opportunity to communicate with the educational community via email and understanding that as part of my employment I may have my full name, picture, and BCS Network email address posted on publications including district websites, I understand that my voice, name, and image may be Included in school or district publications Including web pages, presentations, productions, press releases, and print media. I understand that my full name may be included with my image.

9. I further certify that the information I provide on this form is correct.

Requests for exceptions to this agreement may be submitted in writing to school principals for review.

Employee's Signature: _____

Date: _____

Signed copy will be placed in Personnel File.