

Northside High School

Meeting Minutes

Meeting Date: 10/14/2020 - 9:00am

Title: October School Improvement Team Meeting-Northside High School

Location: Media Center-NHS

I. Attendance

Team Members:

Tracey Nixon, Anthony Bailey, Melissa Boyd, Dillon Bunch, Billy Bunn, Jennifer Bunn, Gretchen Cushing, Elizabeth Fortescue, Daniel Garcia, Mike Herbert, Julie Kolikas, Cara Krajewski, Amber Searcy, Col. Stinson

Guests: Daphne Cullom, Nancy LaBarge

II. Celebrate recent successes

The repairs and painting in the halls look great!

III. Review and respond to coaching comments

No comments on actual Indistar, but comments from Greg Singleton regarding information. Singleton will be going through each school's indistar and doing a local audit. They asked for us to have a designated SIT page on the webpage, where the agendas, minutes, sign in sheets are available. Also that we need to pick two indicators, two goals. Cheeseman said all schools must focus on posting objectives, content and language each class so students know what they are learning about and to be sure teachers are teaching what is included in their content.

Shared that the overall purpose of SIT is to improve the school overall with focus on academics and environment.

IV. Approval of last meeting's minutes

Approved by Col. Stinson
Seconded by Melissa Boyd

V. Old Business

SIT Bylaw Ammendment process: A handout was shared that included suggestions from staff of ammendments to SIT bylaws. Conversation was opened. An ammendment on Article 3 was discussed, it currently reads " there is no limit to the number of times a person can be elected to the committee. The suggestion was proposed to write in that a person be allowed on SIT for no more than two time renewed then must sit out for 2 times. This would require others to participate and allow new ideas to be shared." Fortescue commented on how small the school staff is and how it would be hard to hold to this new bylaw with teachers having different afterschool responsibilities

over time. It was suggested to amend the amendment to say that after 2 consecutive years on SIT, that the person can share with the group (during the meeting before elections for the following year) that they would not like to be considered for the SIT team on the next election. Mrs. Nixon also discussed how she had seen SIT teams just get their groove working together, then another election had them basically 'start from scratch' not allowing for the follow through of programs/ processes already in the works. Garcia said he would make edits and send back out to staff to review. He let the group know that By Laws must be approved by a vote from faculty, not just the SIT team.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

Posting Objectives on board each day.

Discussion on posting learning objectives for each class period each day. *Handout given with examples and what language to use when forming these statements* There are to be two statements on the board for each period, 1. Content: This statement says what content the student will be learning today. The second statement is called the Language objective. This one tells HOW the student will demonstrate learning or through which activities the student will be learning the content.

- Example for Math:
- Content Objective: Students will find the lowest common multiple (LCM) of 2 or more numbers.
- Language Objective: You will write the steps used to solve the problems.

Nixon and Bailey will be going around rooms and checking for these on your boards beginning in a couple of weeks. They will share the data of this at PBIS/MTSS meetings. Bailey mentioned that the Content Objective may be applicable for a couple of days, so it wouldn't need to be erased/changed, but the Language Objective should change everyday because it is specific to the activity you are using to meet the objective.

Decided on 2 Schoolwide Goals for this School Year

- **Overall Goal is to: Increase Achievement, attendance and decrease office referrals.**
- PBIS Implementation
- Remediation and Tutoring

PBIS: Nixon and Bailey looked at discipline data for NHS history. The top referral reasons were Attendance, Dress Code and Tardies. Our school must do PBIS because required by state. We may

decide to redo our PBIS Matrix graphic.

Remediation and Tutoring: During second semester we will implement '5th period' which will be teachers teaching Mastery Prep lesson plans. There will be training for staff on an undecided Wednesday before second semester. The start time/end time will not change. Teachers will lose some planning time to implement this program.

SOAR Remediation

During 5th Period, Math teachers will be gathering students with GPA between 2.2-2.7 (chosen by state), to have them complete the CCRG online program to remediate. (cannot be implemented after school, must be during the school day)

English must also do the CCRG online program with their 2.2-2.7 GPA students, but it must be during class time. (It is worked into their curriculum)

It will also be required of teachers to offer after school remediation one day on every other week. Equaling 2 days a month. If no students stay, you can go home.

Clarification on Discipline Standards for 20-21

Tardies: When the student gets the 4th tardy, their parent will be called and made aware that on the 5th tardy the student will be going to ISS for the day. *Note that NC Health Toolkit talks about schools needing to be flexible on tardies and absences.

Bounce: An appropriate intervention. Teachers may bounce to ISS once, but for the second bounce, move to the next intervention (office?)

Discussed documentation and how its helpful for data on students to see their whole day, their triggers, patterns etc. **Decided to start a collaborative document for teachers to document intervention strategies used for students.** (will start later) Each student to have a tab, and all teachers document on the same page. This will give intervention justification to why they receive ISS or OSS.

*Nixon shared that when she receives referrals, she sometimes will call the teacher who sent it for more context. She is NOT questioning you, she is asking (probably on speaker phone) with the student in the room with her, so the child can hear the teacher giving the details so they won't be able to make up stuff.

F2F vs Online Numbers

Garcia shared current numbers for students returning for Face to Face and who have opted to stay remote. As of now, Total F2F 248, Remote 128

New Mental Health Liaison extension 46524

Kristian Wallace, offering therapy to students and staff for free, crisis management etc.

Report Card Commenting

Student grades can not be lower than a 50, but you MUST document in the notes section what the actual grade was before it was altered. For example *Grade: 50 Comment: Actual grade was XX, raised to meet county minimum.*

Isolation Room Protocol

- 1. If a student says they are sick, don't feel good, don't feel well, they MUST be sent to isolation room. If teacher observes symptoms, student must be sent to isolation room.**
- 2. Teacher must call the main office and let them know who they are sending to the isolation room. Designated Screeners (office staff) will meet them at the isolation room.**
- 3. Screeners will take temperature and check off symptoms sheet.**
- 4. Based on symptoms they may or may not come back tomorrow, but they are leaving for the day.**
- 5. IF they have one of the 5 designated COVID symptoms (loss of taste/smell, fever, chills, shortness of breath, new cough) they must have documentation from doctor that they do NOT have COVID, or stay out for the 14 days of Quarantine.**
- 6. IF they have non Covid Symptoms (Stomach ache, nausea, vomiting, diarrhea, sore throat, muscle aches, headaches) they go home that night, and if they can take a zyrtec or something to help with allergies, they can return to school. If show symptoms again, they will be sent back to isolation room.**
- 7. IF COVID: Contact tracing of students within 6 foot radius in school and/or on bus for more than 15 minutes will be called individually and advised how to proceed.**
- 8. Isolation room monitored through clear curtain. 4 can fit at one time for the set up we have right now**

Lunch Duty

Teachers who have 3rd period planning will have 30 minutes assigned to cover lunch since 3rd period lasts 2 hours with lunch factored in.

Students can go to the courtyard to eat. Have them try to social distance in the lines. May take masks off to eat.

Materials

The standards for how long to let materials sit before touching is all over the place. Go as digital as possible, if using textbooks, go 1:1 with each kid with an assigned copy.

Masks

If a student gives issues over wearing a mask, takes it off, won't put it back on, becomes a distraction or threat to others health, Cheeseman has advised that he can make them go to remote learning.

Masks must be worn 100% of time by both students and staff unless a valid medical exemption is on file. It is permissible for students to remove masks if they are eating or drinking in the classroom during designated snack/break time. Teacher will decide if they will offer a break/snack time within class period.

Breakfast

Print copies of your first period roster so you can take breakfast count each day. Only put ABS next to the students who are not physically there. Breakfasts will be packed in bags, and ready by 7:50am for pickup. We are working on a plan for room delivery for the breakfast bags. When finished, put breakfast trash in given bags and sit outside to be picked up. Custodians will pick up trash, and retrieve the breakfast roster each day (sit it outside so they can get it without interruption).

Athletic Events

Spectators have not been opened yet for games.

Coverage

Mr Herbert is covering for Mrs. Boseman full time.

Mr. Alligood is covering for Mr. Herbert and his own class. So BCCC= Alligood

Leather is covering for Jennings for 1,2,3 4th Period is Alligood?

Isiah Russell is covering for Nancy Labarge.

If a teacher is sick, and have NO PHYSICAL students on role for that day, they may stay home with permission from admin. Teacher must call admin first to approve., teach remote without getting a sub.

If a teacher is sick and they have Face to Face students on their role for that day, they must get a sub.

Each department should add their same department colleagues as co-teachers on their google classrooms just incase of an emergency. Then their colleague can post info for the students to do/ let them know what's going on, etc.

Discussed procedures for taking temperatures at carline and if we need more thermometers.

Students will stay in car as their temperatures are checked.

Motion to Adjourn by Mr. Bunn

Seconded by Mr. Bailey

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

11:00am