Applying to Positions In Beaufort County Schools

Visit the website of the district of interest and access the Employment section of the site. Click Search to view available positions.

Click the Apply icon to begin the application process, then click the green Apply button to enter the application.

Complete the Cover Letter screen, click Continue, then Login to your TeacherMatch account or Sign Up to create an account for the first time.

Select Preferences, then complete Application Requirements, which are indicated by a red asterisk. SSN is optional but submitting may auto-populate North Carolina licensure, education, and other key information.
Add info to sections by clicking the + Add on the right hand side then clicking Save Section. Populate fields by typing and then selecting best fit from the list, if presented. Complete the overall application by clicking Save & Continue at the bottom of the application.

Review list of Missing Application Requirements, if presented. Click OK to return to the application and resolve.

You may be prompted to complete Mandatory Declarations and/or a Job Specific Inventory questions as part of the process, depending on the position. Note: The Job Specific Inventory questions must be completed in one sitting.

Additional Tips & Information

- You will receive an email after completing an application.
- Please click "Test your setup" on the TeacherMatch Sign in screen to understand which internet browsers are supported. Contact support if you have difficulty.
- If you forget your password, click on "Forgot Password" to receive a reset email from noreply@teachermatch.net.
- If you cannot reset your password or need technical assistance, please call PeopleAdmin support at 1-855-980-0511 (7:00am - 8:00pm EST).